



GOVERNMENT OF INDIA  
DEPARTMENT OF ATOMIC ENERGY  
HEAVY WATER PLANT, TALCHER

P.O.: Vikrampur  
Dist: Angul  
Odisha: 759 106

No: HWP/TAL/Admn/Welfare/GH/2019

DATED: 22-07-2019

**e- TENDER NOTICE NO. HWP/TAL/ADMN/WELFARE/GH/2019/01**

Online tenders are invited through e-tendering mode by the Officer-on-Special Duty, Heavy Water Plant, Talcher, PO: Vikrampur, Dist: Angul (Odisha) on behalf of the President of India in two bid, from eligible contractors for the work and details given below:

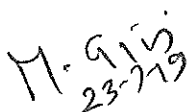
1	NIT No.	HWP/TAL/Admin/Welfare/GH/2019/01
2	Name of the work	PROVIDING CATERING AND HOSPITALITY SERVICES INCLUDING HOUSEKEEPING IN VIKRAMPUR GUEST HOUSE, D3 TRANSIT GUEST HOUSE AND E-4 TRANSIT GUEST HOUSE AT HEAVY WATER PLANT, TALCHER.
3	Estimated cost put to tender	Rs.10,96,727/-
4	Earnest Money Deposit (EMD)(Shall be drawn on account of the Company's name)	<p>EMD of Rs.21,935/- to be submitted in the form of Fixed Deposit Receipt issued by a scheduled bank in favour of Pay &amp; Accounts Officer, HWP, Talcher, payable at SBI, TFT, Branch, Talcher. However the bidders may submit the EMD as follows:</p> <p>i) 10,968/- in the form of Fixed Deposit Receipt as prescribed above.</p> <p>and</p> <p>ii) Rs.10,967/- in the form of Bank Guarantee (BG) issued by any scheduled bank, drawn in favour of Pay &amp; Accounts Officer, Talcher</p> <p>Note: 1) Bank Guarantee not strictly in accordance with the prescribed format shall not be accepted.</p>

		2) EMD in the form of cheque will not be accepted
5	Completion period	12 (Twelve) Months
6	Tender processing Fee	Rs647/- to be paid by Debit / Credit Card (Master / Visa) or by PNB Net-Banking.
7	i) Security Deposit (SD) ii) Performance Guarantee	<b>2.5% of Tender value</b>  <b>5% of Tender value</b>
8	Dates of availability of Tender Documents for view and download	<b>From 24.07-2019 (11.00 Hrs.) to 30-07-2019 (15.00 Hrs.)</b> on website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> NIT is also available on website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> for view only.
9	Last date and time of closing of online submission of tenders:	<b>06.08.2019 (14.30 Hrs.)</b>
10	Last date for submission of Original DD/BC/PO etc. towards EMD.	<b>On or before 06.08.2019 (14.30 Hrs.)</b> in the Office of Officer-on-Special Duty, Heavy Water Plant, Talcher, PO: Vikrampur, Dist: Angul (Odisha)
11	Date and time of online opening of Technical Bid.	<b>07.08.2019 (15.30 Hrs.)</b>
12	Date of opening of Financial Bids of qualified bidders	<b>09.08.2019 (15.30 Hrs.)</b>
13	Date of validity of Tender	120 days from date of opening of tender.
Notes:		
<ol style="list-style-type: none"> <li>1. Tender Notification and documents are available on websites <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a></li> <li>2. Registered contractors only can purchase / download &amp; submit / Upload Tenders.</li> <li>3. Interested agencies may visit this website for <b>registration</b>.</li> <li>4. <b>Contact for assistance / clarification 24x7 @09937488749/07377708585 (Shri Sanjeeb Mahapatra), e mail-twhelpdesk404@gmail.com</b></li> <li>5. For further information, please contact on 06760-262376, 262385 FAX-06760-262387 during office hours.</li> <li>6. Tender for work shall remain valid for a period of 120 days (One Hundred Twenty Days) from the opening of the tender. The bidder shall not revoke or cancel their bid or vary / modify the bid during the currency of offer.</li> </ol>		
1	<b>Contractors who fulfill the following requirements shall ONLY be eligible to apply. (Joint ventures are not accepted).</b> i) The Agency shall have proof of valid registration with Government / Semi Government organisations like DAE/BARC, CPWD, MES, BSNL, Railways etc. in appropriate class OR having experience in execution of similar nature of works.	

	<ul style="list-style-type: none"> <li>ii) The Agency shall have minimum seven years of experience of "Catering and Hospitality Services" and have a live registration continuously for last five years.</li> <li>iii) The Agency shall have strength of 5 times the required strength so as to ensure continuous supply of requisite number of catering personnel in case of absenteeism.</li> <li>iv) There should be no criminal case pending with the police against the Proprietor / Partner / Agency.</li> <li>v) The bidder shall have the following registration and copy of the same shall be provided with the Technical Bid. <ul style="list-style-type: none"> <li>a. Employee Provident Fund Registration Number.</li> <li>b. ESI Registration No.</li> <li>c. GST Registration No.</li> <li>d. PAN (In case of partnership firm, copies of Regd. Partnership deed duly certified by Gazetted Officer and PAN of the firm as well as individual parties shall be furnished</li> </ul> </li> </ul>
<b>A</b>	<p>Should have satisfactorily completed the works (similar work) during the last five years ending <b>31-03-2019</b>.</p> <p>Similar works shall mean, Providing catering and hospitality services including housekeeping in Public buildings, etc..</p>
<b>B</b>	<b>Average Annual Financial turnover</b> should be at least 100% of estimated value during last 3 consecutive financial years. Bidder should not have incurred any loss in more than 2 years during the immediate last 5 consecutive financial years ending 31.03.2019. This should be duly certified by the Chartered Accountant.
<b>C</b>	<b>Latest Bank solvency certificate</b> from any scheduled banks of Minimum Value of <b>40 % of the estimated cost (should not be older than one year from the date of opening of tender)</b> .
<b>D</b>	<b>List of similar works</b> in hand & similar works carried out by them for last 7 years indicating i) Agency for whom executed, ii) Value of work, iii) Completion time as stipulated and actual, or present position of the work.
<b>E</b>	<b>List of Catering staff</b> they possess.
<b>F</b>	<b>CERTIFICATES:</b> (Scanned copy of original certificates to be uploaded)
<b>i)</b>	<b>Performance/Completion Certificate</b>
<b>ii)</b>	<b>GST registration certificate</b>
<b>iii)</b>	<b>TIN Registration</b>
<b>iv)</b>	<b>PAN (Permanent Account Number) Registration</b>
<b>G</b>	<b>UNDERTAKING as under:-</b> I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, and then I/We shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the 'Officer on Special Duty' (OSD) shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid).
<b>2</b>	The intending bidder must read the terms and conditions as per "PART – A:

	Consisting NOTICE INVITING TENDERS” and “ <b>TERMS AND CONDITIONS OF CONTRACT</b> ” carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required. Department reserves the right of Non-consideration of Tender documents of the agencies who are not fulfilling the NIT stipulations and / or having adverse report on the works carried out by them in the past.
3	Information and Instructions for tenderers posted on website shall form part of tender document.
4	The tender document comprising of eligibility criteria, terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> and can be viewed in the website of <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> Free of cost.
5	The bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft/ Banker's Cheque/Deposit at call Receipt/Fixed Deposit Receipt and bank guarantee as EMD and Processing Fee in favour of “P&AO, HWP, Talcher payable at SBI, TFT Branch, Code No. 3312, Talcher, PO: Vikrampur, Dist: Angul (Odisha).”
6	Those contractors not registered on the website mentioned above, are required to get registered. If needed, they can be imparted training for online bidding process as per details available on the website.
7	The intending bidder must have valid class-III digital signature to submit the bid.
8	On opening date, the contractor can login and see the bid opening process.
9	<b>Certificate of financial Turn over:</b> At the time of submission of bid, contractor may upload <b>undertaking</b> / Certificate from CA mentioned Financial Turnover of last 3 years or for the period as specified in the bid documents and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.
10	Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in <b>YELLOW</b> colour and the moment rate is entered, it turns <b>SKY BLUE</b> . In addition to this, while selecting any of the cells a warning appears that <b>if any cell is left blank the same shall be treated as “0”</b> . Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO).
11	The department reserves the right to accept / reject any prospective application without assigning any reason thereof.
12	Income tax, TDS towards GST and any other statutory levies as applicable shall be deducted from the bills as per the prevailing rates.
13	Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Evaluation Committee of experts, constituted by Heavy Water Plant, Talcher.
14	<b>IF ANY INFORMATION FURNISHED</b> by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in DAE.
<b>Prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender.</b> Department reserves the right of non consideration of tender of the agencies not fulfilling the stipulated criteria.	

of tender of the agencies not fulfilling the stipulated criteria.	
<b>List of documents to be scanned &amp; uploaded within the period of bid submission:</b>	
1.	<b>Financial Turn Over certified by CA</b>
2.	<b>Profit &amp; Loss statement certified by CA</b>
3.	<b>Latest Bank Solvency Certificate</b>
4.	<b>List of SIMILAR WORKS completed in last 7 years indicating: i) Agency for whom executed ii) Value of Work iii) Stipulated and actual time of completion.</b>
5.	<b>List of similar work in hand indicating: i) Agency, ii) Value of work, iii) Stipulated time of completion / present position</b>
6	List of staff
7	Certificates: (Scanned copy of original certificates to be uploaded)
	i) Certificates of Work Experience / Performance Certificates
	ii) Certificate of Registration of GST.
	iii) Certificate of EPF Registration
	iv) Certificate of ESI Registration
	v) PAN (Permanent Account Number) Registration
8	Details of online payment towards cost of Tender processing fee
9	BC/DD/FDR/BG of any Scheduled Bank against EMD.

  
 (M.K. GIRI)  
 Officer on Special Duty  
 Heavy Water Plant, Talcher  
 for and on behalf of President of India

**Distribution:**  
 All Notice Boards (Heavy Water Plant, Talcher)  
 Heavy Water Board Website  
 Pay & Accounts Officer, HWP, Talcher  
 Tender file

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