

NIT NO.: HWB/ELECT/EXPORT OF POWER/530/2661

Tender are invited from Power Trading Companies having valid CERC license for entering into an Agreement /MOU for selling of surplus power on behalf of Heavy Water Board, Mumbai through Bilateral mode / Tariff Based Bidding Process using National e-bidding portal on short term basis.

<b>1. Brief Details of work</b>		
1.1	Name of work	<b>Enlistment of Power Traders for sale of power upto 20 MW from Captive Power Plant, Heavy Water Plant Manuguru on behalf of Heavy Water Board, Mumbai through Bilateral mode / Tariff Based Bidding Process using National e-bidding portal on short term basis.</b>
1.3	Bid Security Declaration	Bidders are requested to submit Bid Security Declaration form duly signed along with online submission of the tender in the prescribed format, in lieu of EMD.
1.4	Duration of Agreement/contract	3 years
1.5	Tender processing fee	NIL
1.8	Dates & time of Publishing	From <b>12/10/2022</b> (12.30 Hrs) on CPPP Website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> Detailed NIT is also available on website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> for view only.
1.9	Document download/Sale Start date & time	From <b>12/10/2022</b> (12.30 Hrs) on CPPP website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
1.10	Document download/Sale End date & time	Up to <b>10/11/2022</b> (15.00 Hrs)
1.11	Pre- bid Meeting date & time	<b>19/10/2022 (11.00 Hrs.)</b> at Mini conference room, 5 <sup>TH</sup> floor, V.S.Bhavan, HWB  If not able to attend the pre- bid meeting, they can send their query as given below(1.12)
1.12	Pre-bid clarification	Email regarding pre-bid queries if any shall be sent to the following e-mail id : <a href="mailto:satyakumar@mum.hwb.gov.in">satyakumar@mum.hwb.gov.in</a> , <a href="mailto:bmsinha@mum.hwb.gov.in">bmsinha@mum.hwb.gov.in</a> , <a href="mailto:dksingh@mum.hwb.gov.in">dksingh@mum.hwb.gov.in</a> Start date : From 12/10/2022 (16.30 Hrs) End date: Up to 18/10/2022 (15.00 Hrs.)
1.13	Bid submission start date & time	From <b>13/10/2022</b> (17.00Hrs) on CPPP Website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
1.14	Last date & time for submission of contractor credentials.	To be uploaded on or before <b>10/11/2022</b> (15.00 Hrs.)
1.15	Bid submission End date & time	<b>10/11/2022 (16.00 Hrs.)</b>
1.16	Date and time of online opening of Bid.	<b>11/11/2022 (15.00 Hrs.)</b>
1.17	Validity of Offer/Bids	<b>120 days</b> from the date of opening of bids.

## **2. e-Tendering: Instructions for Bidders for Online Bid Submission :**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

### **A. REGISTRATION:**

- i. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (**URL:<https://eprocure.gov.in/eprocure/app>**) by clicking on the link "Online bidder Enrollment "on the CPP Portal which is free of charge.
- ii. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- v. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- vi. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

### **B. SEARCHING FOR TENDER DOCUMENTS:**

- i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.
- iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### **C. PREPARATION OF BIDS:**

- i. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii. Bidders may go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the

number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- iii. Bidder, in advance, should get ready with the bid documents to be submitted as indicated in the tender document / schedule and generally, these can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- iv. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "MySpace" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "MySpace" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

#### **D. SUBMISSION OF BIDS:**

- i. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>
- ii. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- iii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iv. The bid can only be submitted after uploading the mandatory scanned documents such as "Bid security Declaration" form duly signed in the prescribed format, in lieu of 'EMD'.
- v. The agency shall download the pre bid clarification if any for the work and upload the same (scanned copy) duly signed and sealed. The revised documents (if any) shall be uploaded in e tender portal.
- vi. Bidders are requested to note that they should necessarily submit their price bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the SKY BLUE coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- vii. Tenderers are advised to upload their documents well in advance, to avoid last minutes rush on the server or complications in uploading. HWB, in any case, shall not be held responsible for any type of difficulties during uploading the documents including server and technical problems whatsoever.

- viii. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- ix. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- x. Submission of the tender documents after the due date and time (including extended period) shall not be permitted.
- xi. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- xii. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- xiii. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- xiv. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
- xv. Intending Bidders are advised to visit this website regularly till closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum / addendum/ amendment.
- xvi. The bid can only be submitted after uploading the mandatory scanned documents such as "Bid security Declaration" form duly signed in the prescribed format , in lieu of 'EMD'.
- xvii. On opening date, the contractor can login and see the bid opening process.
- xviii. Certificate of Financial Turn Over: At the time of submission of bid, contractor may upload Undertaking / Certificate from CA mentioning Financial Turnover of last 3 years or for the period as specified in the bid document.
- xix. Price Bid: Schedule of price bid would appear in the form of BOQ\_XXX.xls. The Financial Proposal/Commercial bid / BoQ format is provided as BoQ\_XXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BoQ\_XXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and shall be suspended for one year and shall not be eligible to bid for HWB/HWPs tenders from date of issue of suspension order. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in SKY BLUE colour. While selecting any of the cells a warning appears to mandatorily fill all such cells with

any rational number including "0" (ZERO) and negative, if any. Bidder shall ensure that they have provided the rate for trading margin.

- xx. The Department reserves the right to accept / reject any prospective application without assigning any reason thereof.
- xxi. Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Evaluation Committee of experts, constituted by HWB. The performance report from the executing authority shall also be considered for shortlisting.
- xxii. If the information furnished by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in HWB/HWPs.

**Note:** Prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender. Department reserves the right of non-consideration of tender of the agencies not fulfilling the stipulated criteria.

#### **E. ASSISTANCE TO BIDDERS:**

- i. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to Tender Inviting Authority i.e. GM (Tech), HWB (Contact No:022-25486517, satyakumar@mum.hwb.gov.in) / Chief Engineer (E), HWB (Contact No:022-25486539, bmsinha@mum.hwb.gov.in) for a tender or the relevant contact person indicated in the tender.
- ii. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
- iii. Contact for assistance for registration and participation in e-Tendering;
  - 1. Shri. Bhushan Borse: LL:022-25487480 Mob.:7276665878 (bhushanborse2411@gmail.com)
  - 2. Shri. Mayur Jadhav: LL: 022-25487480 Mob.:9404212555 (mayurj642@gmail.com)
- iv. In case the due date of opening of tenders happens to be a holiday, tender shall be received and opened at the same time on the next working day.
- v. All tenders must be accompanied by Technical Specification and the bid must be supported by Bid Security Declaration (BSD) as per prescribed format. Tender received without Bid Security Declaration shall be rejected.
- vi. The prospective bidders are requested to be extra cautious in filling the tender and to get in touch with this office in case of any difficulty. Once the tender is opened, no request regarding giving relaxation or for overlooking any mistake committed by the bidder will be entertained.
- vii. Bid shall remain valid for a period of 120 days from the date of opening of the bids. Tender specification may be downloaded from <https://eprocure.gov.in/eprocure/app> website.


#### **2.1 EVALUATION OF BID**

- i. All the bids received and accepted will be technically evaluated by the HWB for technical qualification of bidders to ascertain the best. The technically qualified bidders will proceed for price bid evaluation.

- ii. HWB will examine the bids to determine whether they are complete, whether any computational errors have been made, whether all other declarations have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- iii. Queries as raised by the HWB on the technical matters as may be necessary shall be referred to the Bidders to give them chance to clarify only technical details furnished or any wanting information, in order to ensure whether the Bidder can deliver strictly in accordance with the technical specification. Such queries when raised from the HWB office should be replied within stipulated time, failing which tenders shall be finalized on the basis of the information as may be available. It shall be, therefore in the best interest of the Bidders to give complete and comprehensive technical particulars/description in the offers conforming to the technical requirement.
- iv. Bid price means, price quoted by each bidder in his proposal for the complete scope of works.

## **2.2 POST QUALIFICATION AND AWARD CRITERIA:**

- i. HWB will award the Contract to the successful bidder whose bid has been determined as the lowest during bid evaluation as described in General Terms and Conditions/ Terms of Reference.
- ii. In case of any error or omission, typographical mistake, ambiguity, confusion, HWB's opinion will be final.
- iii. The successful Bidder shall have to enter into a contract Agreement / MoU with HWB for the scope of work enclosed in General Terms and Conditions/ Terms of Reference.
- iv. For signing the agreement a representative of the successful Bidder shall be duly authorized, failing which it shall be considered that the Bidder is not interested in accepting the offer and actions as deemed fit shall be taken by HWB without making any further correspondence with successful Bidder.
- v. It will be deemed that the bidder has studied the scope of work profile with necessary survey prior to submission of bid.

  
**General Manager (Technical)**  
**Heavy Water Board, Mumbai.**  
**For and on behalf of President of India**