

GOVERNMENT OF INDIA  
DEPARTMENT OF ATOMIC ENERGY  
HEAVY WATER PLANT, BARODA

**NOTICE INVITING TENDER**

**TENDER NO.:- HWP/B/71/FS/WO-05/21-22**

**Sub:- Design, printing and supply of daily occurrence book, surveillance inspection and maintenance registers etc.**

Sealed tenders are hereby invited on behalf of the president of India for **Design, printing and supply of daily occurrence book, surveillance inspection and maintenance registers etc.** from experienced contractors of the approved list of heavy chemical industries like fertilizers, petrochemicals, refineries, DAE, HWP, etc. The work is estimated to cost of ₹ 2,47,520/- in words (₹ Two Lakh Fourty Seven Thousand Five Hundred Twenty Only) including all taxes.

- 1 The estimated cost indicated is only approximate and the contractor shall workout the rates based on the actual data. while purchasing the tender documents, the tenderer shall produce experience certificate for past 07 years along with work orders for successfully completing three similar works each of value not less than 40% of the estimated cost put to tender **or** two works each of value not less than 60% of the estimated cost put to tender **or** one work of value not less than 80% of the estimated cost put to tender. Solvency certificate shall be of the amount equal to 40% of the estimated cost of the work.
- 2 Bidder should have average annual financial turnover of at least ₹ 1,23,760/- during the immediate preceding 3 consecutive financial years. This should be duly audited by a registered Chartered Accountant, copy of certificates from CA to be submitted. Year in which no turnover is shown would also be considered for working out the average. They should not have incurred any loss (after deduction of tax) in more than two years during last 5 years period ending with 31.03.2021.
- 3 Bidder should have a Bank Solvency Certificate from a Nationalized Bank / Scheduled Bank for a minimum value of ₹ 99,008/- and should not be older than one year from the date of opening of tender.
- 4 Certified Copies of following documents to be submitted along tender documents.
  - A. PAN
  - B. GST NO.
  - C. Work experience
  - D. Annual turn over.
  - E. Profit and loss statement.
  - F. Solvency certificate
- 5 The work is to be completed within the period as stated in the memorandum from the date of commencement of the work which shall be reckoned from the fifteenth day after the date on which the order to commence the work is issued to the contractor.
- 6 Tender documents consisting of specifications, schedule of quantities and conditions of contract, etc. to be complied with by firm whose tender may be accepted, can be obtained on payment of ₹ 500 /- (₹ Five hundred only) in cash (non refundable) (₹ 100/- postal charges in case of purchase by post) per set from the office of

Pay & Accounts Officer,  
Heavy Water Plant,  
PO: Fertilizernagar, Dist. Baroda.

on any working day between 1030 hours and 1500 hours from **23/02/2022 TO 10/03/2022**

- 7 Tenders should always be placed in sealed envelopes with the name of work as given in Para above) written on the envelopes will be received up to **2.30 pm on 11/03/2022 and will be opened at 3.00 pm** on the same day by the CE/ General Manager or his authorised representative at heavy water plant office at Baroda in the presence of such tenderers or their representative as may be present.
- 8 The contractors should quote in figures as well as in words the rate and/or amounts tendered by them. The amount for each item shall be worked out and the requisite totals furnished on each page and carried over where necessary to arrive at the total cost of work for each part of the work envisaged in this tender. All corrections shall have to be attested by the tenderer with dated initial.
- 9 If the amount of an item is not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractor shall be taken as correct and not the amount.
- 10 If it is found that the tender is not submitted in the proper manner or contains too many corrections or absurd rates or amount, it will be open for the government to ignore the tender.
- 11 The tender shall be accompanied by demand draft in favour of pay and accounts officer, heavy water plant, Baroda, drawn on state bank of India or any schedule bank, payable at Baroda towards earnest money, amounting to **₹ 4,950/- only, in words ( ₹ Four Thousand Nine Hundred Fifty Only)** tender not accompanied by the earnest money, will, summarily be rejected.
- 12 Tenders can be accepted by registered post or through couriers within the specified time. Late tender shall not be accepted.
- 13 Security deposit @ **2.5%** of the total work done shall be deducted from each running bill.
- 14 In addition, the contractor will have to submit performance guarantee of **3%** of tendered value in form of bank guarantee/demand draft in favour of **pay & account officer, HWP (Baroda)**, prior to start of work.
- 15 The General Manager/CE of Heavy Water Board does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- 16 Canvassing in any form in connection with the tender is strictly prohibited.
- 17 Contractor shall quote the rates inclusive of GST. TDS on IT and TDS on GST will be recovered at prescribed rates from bills.
- 18 Tenders for works shall remain open for acceptance for a period of ninety days from the date of opening of tender.
- 19 Item rate tender containing percentage above/below on their total tendered amount is liable for rejection.
- 20 Contractor is responsible for safety and security of his labour force/personnel and HWP will not be responsible for any accident or any injury caused to the contractors personnel. The contractor shall in his own interest take insurance for his personnel against injury both fatal and non-fatal.
- 21 The contractor has to follow all the rules, regulations and provisions laid down under Contract Labour (regulation & abolition) act, 1970, and minimum wages act, etc. The contractor shall maintain registers under various labour laws like wage registers, muster rolls in respect of labourers including supervisors, etc. engaged by them and working in this plant. he will have to pay the minimum wages at government specified rates as applicable. The contractor shall ensure that he makes payment to his labourers in presence of departmental representative as per the stipulations made under contract labour (regulations & abolition) act. He shall intimate in advance to the departmental representatives for the same. It is mandatory to submit copies of

muster rolls and payment registers to labour-cum-welfare officer/administrative officer. Contractor shall submit a certificate that he has made payment of wages to all staff engaged by him for the job in this plant along with RA bill for releasing payment to him. The contractor shall also submit a certificate that payments have been made to all labourers as per minimum wages act duly verified by LCWO/ADO with final bill. Payment of final bill will be released only after receipt of above and completion of other requirement. The payment to the contractor is liable to be withheld on account of non-compliance of above requirements

(i) It is mandatory to contractor to take insurance coverage for the entire workman engaged for this work for the entire period.

(ii) particulars regarding registration and applicability of employee provident fund act 1952 and ESIC shall be given by the contractor.

- 22 The tenderers shall acquaint themselves with the work and working conditions of the site and locality. No claim will be entertained for these issues.
- 23 Tenderers shall read the specifications and study the drawings carefully before submitting the tender.
- 24 Contractor shall obtain and submit to department verification from concerned state police department for himself as well as for all his workers as a mandatory security procedure for entry inside plant premises.
- 25 On acceptance of the tender, the name of the accredited representative shall be communicated by the contractor to the engineer for taking the instructions from the engineer.
- 26 The contractor must produce income tax clearance certificate and evidence showing the appropriate and eligible class on the approved list of heavy chemical industries like fertilizers, petrochemicals, DAE, HWP, etc. before the tender can be sold to them.
- 27 The acceptance of tender will rest with the Chief Executive, Heavy Water Board/GM, Heavy Water Plant (Baroda) who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assignment of reason thereof. All tenders, in which any of the prescribed conditions are not fulfilled or incomplete in any respect, are liable to be rejected.

*M. Givi*  
*15-2-22*  
**GENERAL MANAGER  
HWP (BARODA)**

**For and on behalf of the President of India**

Display at

- a. HWP (B) NOTICE BOARD
- b. GSFC NOTICE BOARD