



सत्यमेव जयते

भारत सरकार
GOVERNMENT OF INDIA

परमाणु ऊर्जा विभाग
DEPARTMENT OF ATOMIC ENERGY

भारी पानी संयंत्र (मनुगुरु)
HEAVY WATER PLANT (MANUGURU)

TENDER DOCUMENT

Tender No.: **HWPM/I-P/AMC/DBASE/2020**

Name of work: Annual maintenance contract for accounts salary package at HWP (M)

Dates of availability of Tender Documents for view and download:
27/04/2020 (09.30 Hrs) to 02/05/2020 (23.00 Hrs)

Last date and time of closing of online submission of tenders:
06/05/2020 (23.00 Hrs).

Last date for submission of contractor credentials(hard copies):
On 11/05/2020 up to 14:00 Hrs.

Date & Time of Tender Opening, Part-A: On 15/05/2020 up to 14:30 Hrs.

**GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
HEAVY WATER PLANT (MANUGURU)**

Tender Number : **HWPM/I-P/AMC/DBASE/2020**
Name of the Work : **Annual maintenance contract for accounts salary package at HWP (M)**

Date of Tender Submission Online : **On 06/05/2020 up to 23:00 Hrs**
Date of Opening : **On 15/05/2020 up to 14:30 Hrs**

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14.	Declaration
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Note: GCC can be viewed at Dy.MM (I-P)'s office.

GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
HEAVY WATER PLANT, MANUGURU

For and on behalf of President of India, The General Manager, Heavy Water Plant (Manuguru), Aswapuram, Bhadradi-Kothagudem Dist. - 507 116 [T.S] invites online item rate tender(s) in two bid system, for the following work.

NIT No.: HWPM/I-P/AMC/DATABASE/2020

Name of the work: **Annual maintenance contract for accounts salary package at HWP (M).**

Estimated cost: Rs. **7.44 Lakhs;**

Earnest Money: Rs. **14880/-**

Period of completion: One Year

Last time and date of submission of bid: Upto 23:00:00 Hrs on 06.05.2020

The bid forms and other details can be obtained from the website

www.tenderwizard.com/DAE

Detailed NIT can be viewed at www.hwb.gov.in


(Signature of tender/inviting authority)

Government of India
Department of Atomic Energy
Heavy Water Plant, Manuguru

Instrumentation-Process section

NOTICE INVITING e-TENDER
E-TENDER NOTICE No. **HWPM/I-P/AMC/ DBASE/2020**

Online item rate tenders in TWO Stage system are invited on behalf of the President of India by the General Manager, Heavy Water Plant, Manuguru, through e-tendering mode from contractors of repute having adequate experience and capabilities to execute similar works (as defined here after) of such magnitude.

1. Brief Details of work		
1.1	Name of work	Annual maintenance contract for accounts salary package at HWP (M)
	Scope of Work	The scope of work is detailed as a. Annual maintenance contract for accounts salary package at HWP (M)
1.2	Estimated cost put to tender	Rs. 7,44,000/-
1.3	EMD	Earnest Money Deposit of Rs. 14,880/- in the form of crossed DD/ Bank Cheque/FDR issued by a scheduled bank in favour of Pay & Accounts Officer, HWPM drawn on SBI, HWP(M) branch. (Code: 20960). (a) EMD in the form of Cheque will not be accepted. (b) The EMD DD/ BC/FDR shall be valid for minimum 60 days from date of opening of tender. (c) Tender/offer without valid EMD and tender processing fees will be summarily rejected. Note: NSIC/MSME registered vendors are also required to submit the EMD amount irrespective of the provision available on web-portal, failing which the tender will not be considered.
1.4	Completion period	The time allowed for carrying out the work will be 12 (12 Calendar Months)
1.5	Tender processing fee	Rs.590 /-The payment can be made only through Internet banking / Debit card/Credit card (Master/Visa).
1.6	Security Deposit	2.5% of tendered value.
1.7	Performance Guarantee	5% of tendered value.
1.8	Dates of availability of Tender Documents for view and download including Tender Drawings if any.	From 27/04/2020 से 02/05/2020 (23.00 Hrs) on website www.tenderwizard.com/DAE . Detailed NIT is also available on website www.hwb.gov.in for view only.

1.9	Pre-bid clarification	dymm_ip@man.hwb.gov.in dgm_p@man.hwb.gov.in
1.10	Last date and time of closing of online submission of tenders:	06/05/2020 (23.00 Hrs).
1.11	Last date for submission of contractor credentials (hard copies i.e. attested copies of certificates for proof of eligibility criteria and Original DD/ BC/FDR etc., towards EMD, copy of e-payment receipt etc.)	On or before 11/05/2020 (14.00 Hrs.) in the office of Deputy General Manager (P), Heavy Water Plant, Manuguru, Bhadradri-Kothagudem District – 507 116, Telangana State.
1.12	Date and time of opening of Technical Bid (Part A)	15/05/2020 (14.30 hrs) in the office of Dy. GM (P), HWPM.
1.13	Date of opening of financial bids of qualified bidders (Part B)	Will be notified at a later date.
1.14	Defect liability period	3 (Three) months

2. Initial Eligibility criteria for participation in tendering: Contractors who fulfill the following requirements shall ONLY be eligible to apply.

2.1 Proof of having experience in execution of similar nature of works. Bidders should be a registered firm in India. Joint ventures and or Consortiums are not acceptable.

2.2 Experience in similar works:

Intending bidder is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below in last seven years. The similar works shall be completed in all respects by previous day of last date of submission of tender.

Should have satisfactorily completed (based on certification of performance by client of the works)

- i) **Three similar works each cost not less than 40% of the estimated cost (or)**
- ii) **Two similar works each cost not less than 60% of the estimated cost (or)**
- iii) **One similar work costing not less than 80% of the estimated cost**

Similar work means: **Annual maintenance contract for accounts salary package at HWP (M)**

For this purpose cost of work shall mean gross value of the completed work including cost of material supplied by the Government/ Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer /Project Manager or equivalent.

Note: 1) The value of executed works shall be brought to the current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from date of completion to the last date of receipt of applications for tenders.

- 2) Cost of components of work executed other than those mentioned in definition of similar work shall be deducted while arriving at the value of similar work for eligibility. Bidder shall submit certified abstract of cost of similar components in support of this.

2.3 Turnover:

Should have average annual financial turn over on similar type of works should be at least **Rs. 3,72,000 Lakh** during the immediate last 3 consecutive financial year. This should be duly audited by a registered Chartered Accountant and scanned copy of certificate from CA to be uploaded. Year in which no turnover is shown would also be considered for working out the average.

They should not have incurred any loss in more than two years during last 5 years period ending with 31.03.2020.

2.4 Solvency:

Should have Bank Solvency certificate of a Nationalized/Scheduled Bank equal to a minimum of **Rs. 2.98 lakhs**. Copy of Certificate issued by any schedule Bank is required to be uploaded and submitted.

2.5 the bidder should have

- (a) Construction plant & Machinery, equipments, accessories & other infrastructure facilities to complete the work in scheduled time.
- (b) Required Technical staff.
- (c) Valid certificates issued by concerned departments
- (d) Performance Certificates
- (e) WCT registration certificate
- (f) PAN (Permanent Account Number)
- g) GST Registration certificate
- h) EPF ,ESI certificate
- i) Turnover certificate
- j) Solvency certificate

2.6

To become eligible, the bidders shall have to furnish an affidavit as under:-

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid).

3. e-Tendering: Instructions for Bidders

3.1(a) Tender document available on web site:

The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/DAE or www.hwb.gov.in (NIT only) at free of cost.

3.1 (b) e- Portal

- a) The services for e-tendering in HWB/DAE is provided by M/s ITI Ltd., Tender wizard Help Desk Centre, B-1/5A, 2ndFloor, Main Nazafgarh Road Near Janakpuri Metro Station (East) Janakpuri, New Delhi-110058, Fax No: 91-11-25618721, Ph_No: 011-49424365, e-mail: daehelpdesk@etenderwizard.com , through the website www.tenderwizard.com/DAE.
- b) Registered contractors can only purchase/download & submit/upload tenders after paying requisite fees. Those contractors not registered on the web site mentioned above, are required to get registered beforehand for e-tendering with DAE.
- c) It is mandatory for the applicants to have user **ID & password** to get access to the website www.tenderwizard.com/DAE.
- d) It is mandatory for all the applicants to have **class-III digital signature certificate** from any of the licensed Certifying Agency to participate in e-tendering.
- e) The applicants have to get registered their firm / company with the service provider, M/s ITI Limited for user ID & password. The registration shall be done by paying an annual registration fees to M/s ITI Limited and completing other formalities as mentioned in the above website. For assistance/ clarifications please contact mobile 09969395522, e-mail: rudresh.Tenderwizard@gmail.com, Tender Wizard Help Desk – (080) 40482000 (9am to 6pm – Mon to Sat).
- f) The applicants, who have already obtained such valid user ID and password from M/s ITI Limited, for any other project of HWB/DAE, need not obtain fresh user ID and password for the purpose of participation in the present tende

3.2 Tender document is prepared in two parts.

Part ‘A’ (Techno commercial Bid) consists of

- Form of Agreement, Memorandum, Salient Governing features (Performa of Schedules ‘A’ to ‘F’), Tender undertaking, General Rules and Directions for the guidance of Contractors, Conditions of Contract, Clauses of Contract, Integrity pact. Section III - Special Clauses, Special Instructions to Tenderers, Additional conditions,
- Section IV –Technical specifications,
- Section V –List of Tender Drawings,
- Section VI - Safety Manual, Model rules for the protection of health and sanitary arrangements for workers, Contract labour regulations
- Section VII - Formats, proforma and appendices and Annexure.

Part ‘B’ (Financial bid) consists of Schedule ‘B’ Schedule of Quantities.

3.3 Tender Participation:

(The intending bidder must read the terms and conditions of “NOTICE INVITING TENDER” carefully. **He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.**

(b)

To participate in the tender, Prospective Bidders are required to download the excel format of Part A – Techno-commercial Bid containing Technical Bid1, Technical Bid2 – Forms (Form ‘A’, Form ‘B’, Form ‘C’ & General data) and Part B-Financial Bid containing

Schedule 'B' after Login in the Home page of the website www.tenderwizard.com/DAE with their User ID /Password & Class III Digital Signature Certificate.

Steps to download EXCEL documents are following:

- i. Click on "UNAPPLIED" button;
- ii. Click on "REQUEST" icon (blue colour),
- iii. Enter TENDER FEE DD Details.
- iv. Pay TENDER PROCESSING FEE online.
- v. Click on "SUBMIT" button.
- vi. Click on "IN PROGRESS" button.
- vii. In status column bidder will find the tender as RECEIVED.
- viii. Bidder will be able to download required Tender Documents by clicking "EDIT ATTACHMENT" icon for any number of times till last date of submission.

- (c) The agencies interested to participate in online tendering process are required to fill up payment details towards cost of tender processing fees within sale / download period for downloading the tender document (excel sheets) from the e-tendering portal only, otherwise, it will not be possible for them to upload / submit the tender.
- (d) Interested bidders who fail to download the editable documents for submission within the period indicated in tender notice will not be able to further participate in tender process.
- (e) Downloading the tender documents (excel sheets) without confirmation of payment details on web site www.tenderwizard.com/DAE shall not be valid and rejected summarily. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited e-Tender Processing fee with M/s ITI Limited and Earnest Money Deposit and other documents scanned and uploaded are found in order.

3.4 Submission of offer:

- (a) The tender shall be submitted online in the prescribed format before the date and time as mentioned in NIT. No other mode of submission is acceptable.
- (b) Offer consists of two parts Part – I (Techno-commercial Bid) and Part – II (Financial Bid). Prospective Bidders has to **down load MS Excel workbook** containing worksheets of both parts, invariably fill the Data in the Excel documents/formats and **edited workbooks uploaded without renaming them**

(c) Mode of filling:

The Bidder is required to fill the MS Excel work Book containing the following:

I - भाग Part - 'A'

a) Technical Bid 1.

b) Technical Bid 2 (Forms) containing

- (i) General Data
- (ii) Form A – List of similar works completed during last seven years
- (iii) Form B –List of works in hand
- (iv) Form C- Manpower & Machinery proposed for the work& Cash Flow statement

II – Part – "B"

Schedule - 'B' (Financial Bid).

Price Bid (Schedule):

I

- (i). Contractor must ensure to quote rate of each item.
- (ii). Bidder shall bid for work in Indian Rupees only.
- (iii). The column meant for quoting rate in figures appears in **yellow colour** and the moment rate is entered, it turns **sky blue**.

- (iv). Bidder should ensure that the rates of all items shall be filled properly in relevant cells opposite to the Quantity of each item before uploading/ submission. Therefore, **if any cell is left blank and no rate is quoted by the bidder, rate/Value of such item shall be treated as “0” (ZERO) which indicates that the item is being considered free of cost.**
- However, if a tenderer quotes nil rates against each item rate tender or does not give any percentage above/below on the total amount of the tender, then the tender shall be treated as invalid and will not be considered as lowest tenderer.
- (v). After submission of bid, contractor can resubmit revised bid any number of times but before last time and date of submission of bid as notified.
- (vi). While submitting revised bid, contractor can revise the rate of one or more item(s) any number of times but before last time and date of submission of bid as notified.
- (vii). **Contractor shall not disclose rates quoted in price Bid nor shall enclose /submit any hard copy along the documents mentioned in Para 3.6.**
- (d) Prints copy of all the worksheets of Part I (General Data, Form A, Form B and Form C), shall be signed physically, then scanned and uploaded as mandatory documents.
- (e) Data in Formats Form A to F (Section VII of – Tender Document) are to be filled, signed, scanned and uploaded.
- (f) Scanned copies of documents mentioned under Para 3.6 are also to be uploaded
- (g) Links are created for uploading mandatory documents. Before submission of bids, bidders have to upload documents against each such mandatory links against subject tender. If no mandatory link is available for any of these documents, same shall be uploaded as other document.
- (h) The bid can only be submitted after **e-payment of Processing Fee in favour of ITI Limited** and uploading the mandatory scanned documents such as Demand Draft of any schedule bank in favor of P&AO, HWPM, drawn on SBI-HWPM Br. (Code:20960) towards EMD and other documents as specified.
- (i) Contractor can upload additional **supporting documents** in the form of **JPG** format and **PDF** format. In case **file size is more than 5 MB**, the **file should be split** up into files **each of size not more than 5 MB**.
- (j) **Physical EMD & Copy of e-payment receipt towards Tender Processing Fee shall be placed in single sealed envelope super scribed as "FEE (Earnest Money, and Cost of Tender Processing Fee)"**
- (k) Copies of Enlistment Order and certificate of work experience and other documents as specified in the detailed tender notice shall be scanned and uploaded to the e- Tendering website within the period of bid submission and certified copy of each shall be deposited in a separate envelop marked as **“Other Documents”**.
- (l) Both the envelopes shall be placed in another envelope with due mention of Name of work, date & time of opening of tenders **addressed to Deputy General Manager (P) Heavy Water Plant, Manuguru– 507 116** and shall be **dropped in the tender box placed at Deputy General Manager (P) office** on or before last date and time of submission as notified.

(m) Contractor shall sign the 'Tender Undertaking' printed on their Letter Head, scanned and uploaded with Technical Bid. Original submitted with "Other Documents" as above.

(n) All information called for in the uploaded forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as "not applicable". The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bid being summarily disqualified.

(o) In case of any problem with the submission of the online tender document, the applicant may have the assistance of help desk on mobile and e-mail mentioned at 4.2 or uses the help manual and other information given on the said website.

3.5 LIST OF DOCUMENTS TO BE SCANNED AND UPLOADED.

(Certified Copies of all the scanned and uploaded documents to be submitted along with Physical Financial instruments)

- 1) Latest **Bank Solvency** Certificate and Form D – Section VII.
- 2) List of **Similar Works** completed in last 7 years in the format of Form 'A' (Section VII)
- 3) List of **Works In Hand** in the format of Form 'B' (Section VII)
- 4) Valid Certificates of:
 - a. Accreditation /**Registration certificate**, if any
 - b. Certificates of Work Experience / **Performance Certificates**
 - c. **GST Registration** Certificate and Acknowledgement of upto date filed Return.
 - d. **TIN** Registration Certificate
 - e. **PAN** (Permanent Account Number) Registration
 - f. **Labour License**.
 - g. EPF & Insurance.
- 5) DR/DD/PO/BC of any Scheduled Bank against **EMD**
- 6) Bank Guarantee of any Scheduled Bank against EMD (if any).
- 7) Copy of e-payment receipt towards cost of **Processing Fee**.
- 8) **Undertaking** that the eligible similar work(s) have not been executed through another Contractor on back to back basis. Signed letter of tender undertaking as per Technical Bid.
- 9) Pre-bid clarifications if any issued by the Department after close of sale of tenders as indicated in the Technical Bid.
- 10) Any other Document as specified in any part of tender document.

Note: Scanned copy of original certificates to be uploaded. EMD/Tender Processing Fee and other documents shall be scanned and uploaded to the e-tendering website within the period of tender submission and original should be deposited as above. Further details if any required by the department shall be submitted during /after opening of tenders/ technical bid.

3.6 Applicants are advised to keep visiting the above mentioned web-sites from time to time (till the deadline for bid submission) for any **updates or corrigendum** in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit

the bids complete in all respect including updates/corrigendum thereof, if any. An incomplete bid submission may be liable for rejection.

3.7 The tenderers are advised to **submit** their **offer**/ upload their documents well **before the due date and time**, to avoid last minutes rush on the server or complications in uploading. HWB/HWPM shall not be responsible for any delay in submission of documents or for any type of problem in uploading the documents for any reason including server and technical problems.

3.8 Incomplete and late Tenders:

- (a) The offer of tenderer who fails to submit originals of fee and copies of certificates as per the eligibility criterion and other requirements mentioned at Para No 2 and 3 on or before the time and date mentioned in the tender notice will be summarily rejected and will not be processed further.
- (b) Delayed /late submission of credentials and fee (Tender Fee/Tender Processing Fee/EMD) in originals will not be entertained.
- (c) If any tenderer repeats to fail in submission of originals after uploading the offer without any valid reason, the tenderer will be debarred from participation for a minimum period of one year.
- (d) The Delayed or late offers will be summarily rejected. Department will not be responsible for Postal delays.

3.9 Invalid Tenders:

The bid submitted shall become invalid and cost of bid & e-Tendering processing fee shall not be refunded if:

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload all the documents (Mandatory scanned documents, Techno-Commercial bid (Part 'A') and Financial bid (Part 'B'), certificate of registration for GST and other documents as stipulated in the bid document within the prescribed period.
- (iii) Any discrepancy is noticed between the documents as uploaded at the time of submission of bid online and hard copies as submitted in the envelopes (Fee & other documents) physically in the office of tender opening authority.

And the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.

3.10 Opening of Tenders:

- (a) Online tender documents submitted by intending bidders shall be opened on the specified date and time only of those bidders, who has deposited e-Tender Processing Fee with M/s ITI Limited and Earnest Money Deposit and other documents scanned and uploaded are found in order.
- (b) After opening of Part "A", Tenderer's Financial and technical capability, Time and quality consciousness, contractors ongoing/completed works, work sites & offices, nature of works executed, organizational structures of tenderers, resources required for execution of the job, tendency of the company with regard to making extraneous claims and disputes, site planning ability, tendency of the company to award the work on back to back/subletting etc. and their Techno commercial Bid related documents will be evaluated. Accordingly tenderers will be qualified/disqualified by the Competent Authority.

(c) Inspection of works done by Bidders: The works indicated by the bidder will be randomly selected for inspection by the department for assessment of their quality of work, performance and their attitude during the contract. Due weightage will be given for performance in qualifying in the bidder.

(d) No modification in the tender shall be allowed after opening of Part "A".

(e) Part-B (Financial Bid) will be opened (Date to be notified separately) only of those bidders who qualify eligibility criterion mentioned in NIT and evaluation of Part-I (Technical Bid). Therefore bidders are required to submit the requisite data with documents in Part-I (Technical Bid) itself. Contractors can login and see the status of Bids after opening.

4 Prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender. Department reserves the right of non-consideration of tender of the agencies not fulfilling the NIT stipulations and / or having adverse report. If it is found that the tender is not submitted in the proper manner, or contains absurd rates it will be open for the Government to ignore the tender.

5 Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

6 The contractor shall not be permitted to tender for works in HWPM in which his near relative (responsible for award and execution of contracts) is posted as Assistant Accounts Officer or as an officer in any capacity between the grades of Engineer/ Scientific Officer and Scientific Assistant (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in HWPM/HWB or in DAE. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

7 No Engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or nay of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

8 The **tender** for the works **shall remain open/kept valid** for acceptance for a period of **90 (ninety)** days from the last date of closing of online submission of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, or refuse to pay any pre-requisite fee, or do not pay any prerequisite fee with reminders, or do not submit any requisite document with reminders then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit

50% of the said earnest money as aforesaid. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.

9 IF ANY INFORMATION FURNISHED by the applicant is **found to be incorrect** at a later stage, they shall be liable to be debarred from tendering / taking up works in HWPM/HWB in future forever. Also if such a violation comes to the notice of Department before start of work, the Engineer-in-charge shall be free to forfeit the entire amount of EMD and Performance Guarantee.

10 The Department reserves the right, without being liable for any damages or obligation to inform the bidder to a) Amend the scope and value of contract. b) Accept/ Reject any or all the applications without assigning any reason thereof.

11 RIGHT TO OMIT OR ADD ONE OR MORE ITEMS.

The HWB/HWPM shall have the right to omit or add one or more items put in the tender either before or after an agreement for the work is entered into. In order to comply with the latest requirements of the Organization, local development, control bodies, site conditions, certain variations in the execution of items may be warranted.

12 The competent authority on behalf of President of India does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or incomplete or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

13 Competent authority on behalf of President of India reserves to himself the right of accepting the **whole or only part of the tender** and the tenderer shall be bound to perform the same at the rates quoted.

14 Site Visit:

(i) The tenderer shall acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained for these issues.

(ii) Intending Tenders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable and applicable), the form and nature of the site, the means of access to the site. The accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender.

(iii) A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

(iv) The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.

- (v) The tenderers shall read the specifications and study the drawing carefully before submitting the tender. The contractors should procure required materials from the choice as per the specifications mentioned in the tender schedules. In case of ambiguity in regard to conditions and other related matters if any with the Tenders the decision taken by the GM, HWPM shall be final and binding.

15 Plant Visit:

Due to the security reasons the bidder (or) their authorized representatives cannot be permitted inside the plant without prior permission. Those bidder(s) who want to enter inside the plant premises (For the purpose of site visit/Pre-Bid clarifications/to drop the Technical Bid and other documents) must intimate **Dy. General Manager (P)** at least 2 working days in advance (to the date of visit) and obtain entry permission and they should complete the security checkup before entry as a statutory requirement. For further information please contact Dy.MM (I-P) 08746-234450, 08746- 234850, Fax: 08746-224833 during office hours.

- 16** It is mandatory to obtain **Police verification certificates** in respect of labour engaged for execution of works in HWPM by paying requisite fee. The successful Bidder whose tender is accepted will be required to obtain and shall submit Police verification Certificate (PVC) of all the staff including Engineers, supervisors and labours to be engaged for the work at his own cost, through the office of SP, Bhadradri - Kothagudem by paying requisite fee at the rates in force from time to time as per the guidelines issued by the state Government of Telangana Keeping in view the national importance of this plant, the successful bidder shall ensure security measure besides whatever is mentioned in the General Conditions of contract. All stipulations and instructions given by Plant/Colony Security personnel and CISF from time to time shall be scrupulously be followed for entry, exit of men and materials and as also during execution of work for security purpose. The necessary sums required to meet this aspect shall be considered by the contractor and should quote accordingly.
- 17** Any other Tax on material in respect of this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.

18

The Rates quoted shall be inclusive of all material, men, equipment/ plant/machinery required for satisfactory completion of item in all respects and should be inclusive of all taxes, duties and levies like GST, labour cess, seigniorage, etc as applicable as on last date of submission of offer (inclusive of works contract tax except service tax).

19 Ambiguities in rates quoted.

- a) If there are differences between the rates given by the contractor in words and in figures or in amount worked out by him, the following procedure shall be followed.
- b) The bidder shall quote rates in figures only. The rates in words, amount of each item and total is generated automatically. Therefore, the rate quoted by the bidder in figures shall be taken as correct.
- c) In the case of percentage rate bid, the percentage quoted in figures shall be taken as correct.
- d) In Lump Sum Contracts, the amount quoted in figures shall be taken as correct.

20

The tenderer whose offer is accepted is required to furnish Performance guarantee for the due fulfillment of his contract. **Performance Guarantee** shall be **5% of tendered value** in the form of Demand Draft/Pay Orders/Banker's Cheque of a Scheduled Bank issued in favor of Pay & Accounts Officer, HWPM drawn on SBI, HWP (M) Branch. (Code: 20960) including the extended period if any, valid up to period as mentioned in LOI or Order issued by the Department. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the department (HWPM/HWB) shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely and automatically without any notice to the contractor. Further if the successful tenderer, fails to commence work within 1/8th of the stipulated time, the President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely.

21

During execution of work, **Security Deposit (SD)** will be collected by deductions from Running Bills as well as final Bill. Security Deposit shall be @ **2.5%** of tendered value. The EMD submitted along with the Tender will form part of the SD. The Balance amount will be deducted at the rate of **5%** of bill value till the total SD amount is recovered. If so desire by the contractor, the total SD amount can be deposited in the form of Demand Draft or Pay Order or Banker's Cheque or Deposit at call Receipt or FDR in favour of Pay & Accounts Officer, HWPM drawn on SBI, HWP (M) Branch. (Code: 20960) and in such case the EMD will be authorized for release. The security deposit will be refunded only after the satisfactory completion of defect liability period of **3(Three) months** after the actual date of completion of work as a whole wherein all the defects shall be rectified by the contractor at his own cost.

22 Agreement:

Agreement shall be drawn with the successful bidders in prescribed Form (Tender document along with other document) uploaded on the web site www.tenderwizard.com/DAE.

- Bidders shall quote their rates as per various terms and conditions of the said tender which will form part of the agreement.
- It will be obligatory on the part of the tenderer to sign the tender document for all the component parts.
-

The written agreement to be entered into between the contractor and the HWPM shall be the foundation of the rights of both the parties and contract shall not be deemed to be complete until the agreement has first been signed by the Contractor and then by the proper officer authorized by HWB/HWPM to enter into the contract on behalf of the HWB/HWPM.

23 Authorized Representative:

On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-In-charge shall be communicated to

the Engineer-In-charge. The successful tenderer will have to furnish the name and qualification of the Technical Assistants employed by the contractor together with the willingness letter of the technical assistant and appointment orders of the contractor at the time of the concluding agreement.

24 After award of work to the successful bidder, the contractor shall submit time schedule & cash flow statement for approval of competent authority which will form a part of agreement.

25 (i) The site for the work is available.

(ii) The architectural and structural drawings shall be made available in phased manner, as per the requirement of the same as per approved program of completion submitted by the contractor after award of work.

26 Interest:

The contractor will not be entitled to claim any interest on arrears which he may be getting on the final settlement of accounts.

27 Clarifications and corrigendum:

The clarifications, corrigendum uploaded by the department in MS Word, MS excels, PDF, documents in website www.tenderwizard.com/DAE which should not be edited or corrected by bidders and not uploaded by them. These documents shall also be part of tender document.

28

Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc., will be issued to him by the government and local conditions and other factors having a bearing on the execution of the work.

29

This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of Notice inviting tender, Conditions of contract including General rules and directions, Standard form of General conditions of contract

contract, clauses of contract, special clauses, additional conditions, specifications and drawings (if any), Proforma of schedules, safety code, Model rules, contractors labour regulations, proforma of registers, special instructions to tenderers, forms, information and instructions for bidders, clarifications, corrigendum's and all the documents posted on the website www.tenderwizard.com and other documents as mentioned in the NIT as uploaded at the time of invitation of tender, and the rates quoted online at the time of submission of bid and acceptance thereof and other documents uploaded/ submitted and acceptance thereof together with any correspondence leading there to and all relevant documents related to this tender as applicable.

30.


Before submitting the tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the works, that all conditions liable to be encountered during the execution of the works are taken into account and that the rates quoted in the tender forms are adequate and all –inclusive to accord with the provisions of General Conditions of Contract for the completion of the works to the entire satisfaction of the engineer.

31.

The tenderers will examine the various provisions of the Central Goods and Services Tax Act-2017(CGST)/Integrated Goods and Services Tax act, 2017(IGST)/Union territory Goods and Service Tax Act, 2017(UTGST)/respective States' State Goods and Service Tax Act, 2017(SGST) also as Notified by Central/State Govt. & as amended from to time and applicable taxes before binding. Tendering will ensure that full benefit of Input Tax Credit (ITC) likely to be availed by them is duly Considered while quoting rates.

32. The successful tenderer is liable to be registered under CGST/IGST/UTGST/SGST Act shall submit GSTIN along with other details required under CGST/UTGST/SGST Act to HWPM. Immediately after the award of contract, without which no payment shall be released to the contract. The contractor shall responsible for deposition of applicable GST to the concerned authority.

33. In case the successful tenderer is not liable to-be registered under CGST/IGST/UTGST/SGST Act, The HWPM shall deduct the applicable GST from his/their bills under reverse change mechanism (RCM) and deposit to the concerned authority.


(ARUN BOSE)

General Manager,
Heavy Water Plant, Manuguru
For and on behalf of The President of India